



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

*Information in highlight are instructions and should be deleted before signing the agreement.*

#### Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2024/2025	
End of validity	2027/2028	

*\* One of the two options should be selected.*

#### A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
UNIVERSITA' DEGLI STUDI DI GENOVA	I GENOVA01	Dott.ssa Maria Traino Institutional Coordinator International Mobility Office Piazza della Nunziata 6 16124 – Genova , Italy Tel. +390102099545 Fax +390102095012 Email: coopint@unige.it	<a href="http://www.unige.it/">http://www.unige.it/</a>

YILDIZ TEKNİK UNIVERSITESI	TR ISTANBU07	Murat TURHAN Erasmus Institutional Coordinator EU OFFICE 34349 Besiktas 34349 Tel. 0090 212 236 7192 Fax 0090 212 236 7192 Email: erasmus@yildiz.edu.tr	http://www.yildiz.edu.tr/
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## B. Mobility numbers <sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

### Student Mobility for Studies

FROM Erasmus code of the sending institution	TO Erasmus code of the receiving institution	Subject area code [ISCED]	Subject area name	Erasmus exchange Responsible	Study cycle [ short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
						total number of students	number of months per student
I GENOVA01	TR ISTANBU07	0711	Chemical engineering and processes	GABRIELLA GARBARINO	3rd	1	10
I GENOVA01	TR ISTANBU07	0711	Chemical engineering and processes	GABRIELLA GARBARINO	2nd	1	10
I GENOVA01	TR ISTANBU07	0711	Chemical engineering and processes	GABRIELLA GARBARINO	1st	1	10
TR ISTANBU07	I GENOVA01	0711	Chemical engineering and processes		1st	1	10
TR ISTANBU07	I GENOVA01	0711	Chemical engineering and processes		2nd	1	10
TR ISTANBU07	I GENOVA01	0711	Chemical engineering and processes		3rd	1	10

### [ ] Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

### Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Teacher involved	Number of staff mobility periods	
					total number of days of teaching periods	total number of lesson hours

I GENOVA01	TR ISTANBU07	0711	Chemical engineering and processes	GABRIELLA GARBARINO	5	8
TR ISTANBU07	I GENOVA01	0711	Chemical engineering and processes		5	8

[\* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [ Minimum recommended level: B1 ]	Staff Mobility for Teaching [ Minimum recommended level: B2 ]
I GENOVA01		ITALIAN	ENGLISH	B1	B2

### D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I GENOVA01	15 SEPT	15 NOV

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I GENOVA01	15 SEPT	15 NOV

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01	Erasmusapplicationform@unige.it	<a href="https://unige.it/en/international">https://unige.it/en/international</a>

### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I GENOVA01	NA		
TR ISTANBU07			

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I GENOVA01	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> <li>- dsa</li> </ul>		disabili@unige.it dislessia@unige.it	
TR ISTANBU07				

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
I GENOVA01	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> <li>- dsa</li> </ul>		disabili@unige.it dislessia@unige.it	
TR ISTANBU07				

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01		<a href="https://alloggi.studenti.unige.it/">https://alloggi.studenti.unige.it/</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01		<a href="https://unige.it/en/international">https://unige.it/en/international</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01		<a href="https://unige.it/en/international">https://unige.it/en/international</a>

### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I GENOVA01	The receiving institution no later than 5 weeks after the assessment period has finished will issue a Transcript of Records.		
TR ISTANBU07			

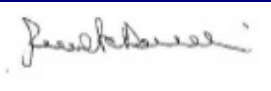

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### Any other information regarding the terms of the agreement (optional)

#### Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I GENOVA01	Prof. ssa Renata Dameri Prorettrice all'internazionalizzazione	21/09/23	
TR ISTANBU07	Murat Turhan	02/11/2023	



- 1 Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
- 2 Contact details to reach the senior officer in charge of this agreement and of its possible updates.
- 3 Mobility numbers can be given per sending/receiving institutions and per education field (optional\*): <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>
- 4 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>
- 5 Scanned signatures are accepted